



City of Prince Albert

RPT 2024-224

TITLE: 2024 Recreation Facility Grant Program – 1st Intake

DATE: July 11, 2024

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the following recommendations be approved under the 1st intake of the 2024 Recreation Facility Grant Program and funded through the Community Services Land Fund:

1. That the Carlton Park Community Club receive \$3,469.96 for replacement of a water heater and pressure relief valve in the hall, replacement of the cold line on their beverage cooler and repair of the locks to the hall and zamboni doors;
2. That the East End Community Club receive \$3,153.00 for replacement of the 30 LB refrigerant cylinders and cylinder deposits, upgrading to LED lighting and repair to the water heater along with other minor maintenance repairs; and,
3. That the Nordale Community Club receive \$10,000 for washroom upgrades, including replacement of all toilets, sinks, urinal components, ceiling tiles and counters.

EXECUTIVE SUMMARY:

The purpose of the report is to outline the recommendations for the 1st intake of the 2024 Recreation Facility Grant Program for consideration at the July 22nd, 2024 Council meeting.

BACKGROUND:

The Recreation Facility Grant Program offers maintenance project funding to community organizations that lease and operate City facilities. The funds are sourced through the Community Services Building Reserve and there are two (2) application intakes on an annual basis. The deadline for the 1st intake is June 30th and the 2nd intake is December 31st.

PROPOSED APPROACH AND RATIONALE:

The program was originally adopted by City Council in 2003 and was developed as a result of the need expressed by Community Clubs to assist them with repairs and replacement of mechanical equipment and structural components of the City facilities they operate.

In April 2018, some minor changes were made to the program and the funding source for the program moved from the Community Services Land Fund Reserve to the Community Services Building Reserve. In 2019, a further change was recommended and approved to have the Repair or Replacement of floor coverings, exterior siding, exterior stucco and painting become eligible.

We are aware that our Community Clubs, which are City-owned facilities, are aging and providing support to Community Clubs through this program to do this type of work to their facility is providing an upgrade to the building aesthetically while also helping with any safety concerns that may be occurring.

The following is a summary of the assistance provided through the program over the past three (3) years:

<u>Year</u>	<u>Organization</u>	<u>Project</u>	<u>Amount</u>
2023	Carlton Park Community Club	Painting, Repair to Lights and Water Heater	\$5,000.00
2023	East End Community Club	Replacement of Brine Pump	\$5,000.00
2023	Crescent Heights Community Club	Replacement of Scoreclock	\$5,000.00
2023	West Hill Community Club	Upgrading to LED Lighting	\$697.10
2023	West Hill Community Club	Concession Countertops and Taps	\$2,758.23
2023	Nordale Community Club	HVAC replacement	\$8,953.60
2022	Carlton Park Community Club	Installation of Lights and repair of ceiling	\$3,042.51
2022	West Hill Community Club	Repair of Kitchen Roof	\$4,150.00
2022	Nordale Community Club	HVAC replacement	\$2,916.50
2022	East End Community Club	LED lighting and installation of fixtures	\$8,069.50
2022	East End Community Club	Replacing Water Heater, LED Lighting	\$3,885.98
2022	West Hill Community Club	Roof Insulation & work on Water Heater	\$5,000.00
2022	Crescent Heights Community Club	Installation of New Boiler	\$4,451.00
2021	East End Community Club	Maintenance at Rink	\$1,980.64
2021	Midtown Community Club	Repair to Boiler System	\$5,000.00
2021	Hazeldell Community Club	Upgrades to Lighting	\$2,523.86
2021	East End Community Club	Removal and install new main door	\$4,152.23
2021	Small World Daycare	Install of new fence	\$4,458.68

The applications have been reviewed by the Parks, Recreation and Culture Department for compliance with the Recreation Facility Grant Program criteria. As a result of the review, the recommendations are submitted for consideration at the July 22nd, 2024 City Council meeting for approval.

CONSULTATIONS:

Administration reviewed each of the applications with the respective organizations to ensure accuracy with the criteria of the Recreation Facility Grant Program and to assist with the development of the applications where required.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Upon approval of the recommendations, the respective organizations will be notified and payment will be coordinated through the Financial Services Department.

BUDGET/FINANCIAL IMPLICATIONS:

Administration is requesting that these recommendations be funded through the Community Services Land Fund. The recommendations for the three (3) Community Clubs total \$16,622.96. The Community Services Land Fund has a balance of \$168,179.82 and therefore sufficient funds exist within the Fund to approve the recommendations.

The Recreation Facility Grant Program is typically funded through the Community Services Building Reserve. Currently this reserve fund doesn't have sufficient funds to cover the requests received for the 1st intake. An annual allocation of \$20,000 is approved in the City's Budget to the Community Services Building Reserve. By funding this 1st intake through the Community Services Land Fund, the Community Clubs will be able to receive their funding support while the annual allocation to the Community Services Building Reserve is reviewed during the 2025 Budget deliberations.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no Privacy or other implications.

OPTIONS TO RECOMMENDATION:

There are no options to the recommendations.

STRATEGIC PLAN:

The Recreation Facility Program supports the continuous improvement of City facilities under the Strategic Priority of Investing in Infrastructure. The report also aligns with the Strategic Priority of Delivering Professional Governance. More specifically, the partnership with the Community Clubs, it aligns with the Area of Focus related to an Engaged Government where the focus is to strengthen relationships with external organizations to share information and collaborate on projects and services.

OFFICIAL COMMUNITY PLAN:

The objectives of the Recreation Facility Program are in line with Section 15.6 of the OCP implementation strategies, which speaks to facility capital planning with partners, operation and maintenance, space programming and energy efficiency impacts and reduction.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. Carlton Park Community Club Application
2. East End Community Club Application
3. Nordale Community Club Application
4. 92-Recreation Facility Grant Program Policy

Written by: Curtis Olsen – Sport & Recreation Manager

Approved by: Jody Boulet – Director of Parks, Recreation & Culture and Sherry Person – City Manager