



**CITY OF PRINCE ALBERT  
EXECUTIVE COMMITTEE  
REGULAR MEETING MINUTES**

**Tuesday, September 3, 2024, 4:00 p.m.  
COUNCIL CHAMBER, CITY HALL**

Council Present: Mayor Greg Dionne  
Councillor Charlene Miller  
Councillor Terra Lennox-Zepp  
Councillor Tony Head  
Councillor Don Cody  
Councillor Dennis Ogrodnick (Attended via video conferencing)  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Darren Solomon

Admin Present: Terri Mercier, City Clerk  
Sherry Person, City Manager  
Kris Olsen, Fire Chief  
Amber Soles, Secretary  
Mitchell Holash, K.C., City Solicitor (Attended at 4:13 p.m.)  
Jeffrey Da Silva, Director of Public Works  
Kiley Bear, Director of Corporate Services  
Wilna Furstenberg, Communications Manager  
Ramona Fauchoux, Director of Financial Services  
Jody Boulet, Director of Parks, Recreation & Culture  
Craig Guidinger, Director of Community Development

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**1. CALL TO ORDER**

Councillor Solomon, Chairperson, called the meeting to order and stated the Land Acknowledgement for Truth and Reconciliation.

**2. APPROVAL OF AGENDA**

Motion No. 0169.

**Moved by:** Mayor Dionne

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. That Councillor Lennox-Zepp be allowed to make a Verbal Announcement prior to Adjournment of the meeting.

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. ADOPTION OF MINUTES**

- 4.1 August 6, 2024 Executive Committee Meeting Minutes for Approval

Motion No. 0170.

**Moved by:** Councillor Miller

That the Minutes of the Executive Committee Regular Meeting held August 6, 2024, be taken as read and adopted.

**CARRIED**

**5. DELEGATIONS**

**6. CONSENT AGENDA**

Motion No. 0171.

**Moved by:** Councillor Head

That the Consent Agenda Item No. 6.1 be received as information and referred, as indicated.

**CARRIED**

- 6.1 July 2024 Account Payable Payments (RPT 2024-264)

That RPT 2024-264 be received as information and filed.

6.2 Financial Reporting – 2nd Quarter Reporting 2024 (RPT 2024-259)

Motion No. 0172.

**Moved by:** Mayor Dionne

That RPT 2024-259 be received as information and filed.

**CARRIED**

**7. REPORTS OF ADMINISTRATION & COMMITTEES**

7.1 Upgrades to the Existing Bulk Water Dispensing System (RPT 2024-269)

PowerPoint Presentation was provided by Rinkesh Patil, Water Treatment Plant Manager.

Motion No. 0173.

**Moved by:** Mayor Dionne

That the upgrades to the existing Bulk Water Dispensing System, known as the Water Crane, be included for consideration in the 2025 Budget deliberations.

**CARRIED**

7.2 Photography Mural Project MCAP 2024 (RPT 2024-263)

PowerPoint Presentation was provided by Judy MacLeod Campbell, Arts and Culture Manager.

Motion No. 0174.

**Moved by:** Councillor Head

That RPT 2024-263 be received as information and filed.

**CARRIED**

7.3 2024 Communications Master Plan (RPT 2024-253)

Verbal Presentation was provided by Kiley Bear, Director of Corporate Services.

Motion No. 0175.

**Moved by:** Councillor Kilmer

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Communications Office Guide, as attached to RPT 2024-253, be approved.

**CARRIED**

7.4 Occupational Health and Safety Policy 2024 Update (RPT 2024-257)

Verbal Presentation was provided by Kiley Bear, Director of Corporate Services.

Motion No. 0176.

**Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Occupational Health and Safety Policy, as attached to RPT 2024-257, be approved.

**CARRIED**

**8. UNFINISHED BUSINESS**

Councillor Lennox-Zepp Announcement - Not Seeking Re-election

**9. ADJOURNMENT**

Motion No. 0177.

**Moved by:** Councillor Kilmer

The Committee meeting adjourned at 4:54 p.m.

**CARRIED**

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CHAIRPERSON

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CITY CLERK