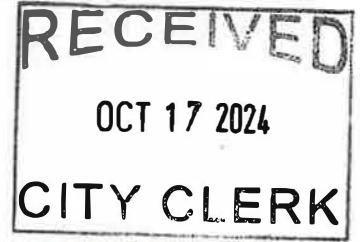


CORR 2024-80

PRINCE ALBERT DISTRICT PLANNING COMMISSION

99 River Steet East
Prince Albert, SK, S6V 0A1



Budget Committee

Mayor Greg Dionne and City of Prince Albert Council
Via Craig Guidinger
City Hall - 1084 Central Avenue
Prince Albert SK S6V 7P3

October 16th, 2024

Re: 2025 Prince Albert District Planning Commission Budget

Dear Mayor Greg Dionne and City of Prince Albert Council,

Please find attached draft 2025 budget for the Prince Albert District Planning Commission, along with our 2024 budget. The PADPC is requesting \$10,836.00 from the City of Prince Albert.

The City Planning department, RM of Prince Albert Planning department and I will continue working together to provide a coordinated approach to planning and development in the region.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Kaptein".

Jason Kaptein
Director of Planning & Development

The Prince Albert Planning District

Purpose of the PAPD

The Prince Albert Planning District (PAPD) is comprised of the incorporated boundaries of the Rural Municipality of Prince Albert No. 461, the Rural Municipality of Buckland No. 491 and the City of Prince Albert, who together represent the PAPD as the Prince Albert District Planning Commission (the PADPC). The role of the PADPC is to prepare, in accordance with the Act, a District Official Community Plan; an overarching framework of goals, objectives, and policies intended to promote orderly and sustainable growth in the District. The PADPC also reviews development and subdivision applications within the District to ensure that new land use and development is consistent with these goals and objectives.

Organizational Structure and Board

The PADPC is comprised of two representatives from each the City of Prince Albert, the RM of Buckland and the RM of Prince Albert, and one member at large.

The PAPD funds a Registered Professional Planner (Jason Kaptein) through the RM of Buckland, to oversee Commission meetings and any required changes to the District Official Community Plan. The commission also funds a part time clerical support from the RM of Buckland for bookkeeping and clerical support.

PRINCE ALBERT DISTRICT PLANNING COMMISSION
2025 Budget

REVENUES	2023	2024	2025
City of Prince Albert	10,836.00	0.00	10,836.00
R.M. of Buckland	3,612.00	0.00	3,612.00
R.M. of Prince Albert	3,612.00	0.00	3,612.00
Other	0.00	0.00	0.00
TOTAL REVENUES	18,060.00	0.00	18,060.00

EXPENDITURES	2023	2024	2025
Salaries - Director	\$11,700.00	\$14,400.00	\$12,688.58
Salaries - Secretarial	\$2,880.00	\$1,440.00	\$1,440.00
Honorarium - Commission	\$1,400.00	\$1,600.00	\$1,600.00
Mileage - Commission	\$600.00	\$600.00	\$600.00
Postage	\$100.00	\$100.00	\$100.00
Office Supplies	\$500.00	\$250.00	\$250.00
Printing	\$100.00	\$100.00	\$100.00
Advertising	\$0.00	\$0.00	\$0.00
Photocopying	\$0.00	\$0.00	\$0.00
Books/Legislation	\$100.00	\$0.00	\$0.00
Land Titles Fees	\$200.00	\$0.00	\$0.00
Miscellaneous	\$300.00	\$300.00	\$300.00
Bank Charges	\$180.00	\$180.00	\$180.00
Accounting Software	\$0.00	\$801.42	\$801.42
Official Community Plan Review	\$0.00	\$0.00	\$0.00
TOTAL EXPENSES	\$18,060.00	\$19,771.42	\$18,060.00