



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, NOVEMBER 29, 2023, 4:05 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Melodie Boulet, Finance Manager
Nykol Miller, Capital Projects Manager
Jeff Da Silva, Director of Public Works
Andy Busse, Acting Operations Manager (Excused at 5:15 p.m.)
Briane Folmer, Senior Accounting Manager
Ramona Fauchoux, Director of Financial Services
Mohammad Kraishan, Engineering Services Manager
Craig Guidinger, Director of Planning and Development Services
(Attended at 4:27 p.m.)

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0151. **Moved by:** Councillor Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

Absent: Councillor Ogradnick

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

5. FUND BUDGET FOR REVIEW

5.1 2024 Water Utility Fund Operating and Capital Budget

0152. **Moved by:** Councillor Head

1. That the 2024 Water Utility Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$19,766,455;
 - b. Operating expenses of \$14,205,530;
 - c. Capital and Interfund Transactions of \$6,005,530; and,
 - d. A deficit of \$444,605. After adjusting for non-cash amortization, the surplus is \$5,305,395 to fund Capital Projects and Loan Principal Payments;
2. That the 2024 Water Utility Fund Capital expenditures of \$2,675,000 and Loan Principal Payments of \$1,834,425 as identified as UC-01 to UC-11 in Appendix A attached to 2024 Water Utility Fund Budget Document, be approved;
3. That the 2025 – 2028 Water Utility Fund Capital expenditures, as identified in Appendix B of the 2024 Water Utility Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year;

4. That The City of Prince Albert 2024 Water Utility Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

Absent: Councillor Ogrodnick

CARRIED

The meeting recessed at 5:15 p.m.

The meeting reconvened at 5:48 p.m.

5.2 2024 Sanitation Fund Operating and Capital Budget

0153. **Moved by:** Councillor Kilmer

1. That the 2024 Sanitation Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$6,198,650;
 - b. Operating expenses of \$4,949,555;
 - c. Capital and Interfund Transfers of \$1,322,710; and,
 - d. A deficit of \$73,615. After adjusting for non-cash amortization, the surplus is \$916,385 to fund Capital Projects and Reserve Transfers;
2. That the 2024 Sanitation Fund Capital expenditures of \$561,420, as identified as SC-01 in Appendix A attached to 2024 Sanitation Fund Budget Document, be approved;
3. That the 2025 – 2028 Sanitation Fund Capital expenditures, as identified in Appendix B of the 2024 Sanitation Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year; and,
4. That The City of Prince Albert 2024 Sanitation Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

Absent: Councillor Ogrodnick

CARRIED

5.3 2024 Airport Fund Operating and Capital Budget

0154. **Moved by:** Councillor Cody

1. That Item No. AC-05 – Air Service Demand and Catchment Areas Leakage Study be removed at a cost savings of \$30,000 funded from the Passenger Facility Fee Reserve;
2. That Item No. AC-04 – Airport Lot Development Preparation be removed at a cost savings of \$67,000 funded from the Passenger Facility Fee Reserve; and,
3. That Item Nos. AC-04 and AC-05 be forwarded for consideration to the Airport Advisory Committee in 2024.

Absent: Councillor Ogrodnick

CARRIED

0155. **Moved by:** Councillor Cody

1. That the 2024 Airport Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$1,044,160;
 - b. Operating expenses of \$1,184,570;
 - c. Capital and Interfund Transfers of \$360,140; and,
 - d. A deficit of \$500,550. After adjusting for non-cash amortization, there is a surplus of \$244,450 to fund Capital Projects and Reserve Transfers;
2. That the 2024 Airport Fund Capital expenditures of \$625,375, as identified as AC-01 to AC-03 and AC-06 in Appendix A attached to 2024 Airport Fund Budget Document, be approved;
3. That the 2025 – 2028 Airport Fund Capital expenditures, as identified in Appendix B of the 2024 Airport Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year; and,
4. That The City of Prince Albert 2024 Airport Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

Absent: Councillor Ogrodnick

CARRIED

5.4 2024 Land Fund Operating and Capital Budget

0156. **Moved by:** Councillor Kilmer

1. That the 2024 Land Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$485,000;
 - b. Operating expenses of \$274,607;
 - c. Capital and Interfund Transactions of \$76,500; and,
 - d. An operating surplus of \$133,893 to fund Capital Projects and Loan Principal Payments;
2. That the 2024 Land Fund Capital expenditures of \$0.00 and Loan Principal Payments of \$303,305, as identified as LC-01 to LC-02 in Appendix A attached to the 2024 Land Fund Budget Document, funded by the Land Development Fund Balance and Development Levies Reserve, be approved;
3. That the 2025 – 2028 Land Fund Capital expenditures, , as identified in Appendix B of the 2024 Land Fund Budget Document, be approved in principle, subject to final approval of the annual Budget of each year; and,
4. That The City of Prince Albert 2024 Land Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

Absent: Councillor Ogrodnick

CARRIED

6. ADJOURNMENT – 7:12 P.M.

0157. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

Absent: Councillor Ogrodnick

CARRIED

MAYOR BILL POWALINSKY
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 8TH DAY OF JANUARY, A.D. 2025.