



**CITY OF PRINCE ALBERT
BUDGET COMMITTEE
REGULAR MEETING MINUTES**

**Friday, January 10, 2025, 8:00 a.m.
COUNCIL CHAMBER, CITY HALL**

Council Present: Mayor Bill Powalinsky
Councillor Daniel Brown
Councillor Troy Parenteau
Councillor Tony Head
Councillor Bryce Laewetz
Councillor Stephen Ring
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Admin Present: Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Melodie Boulet, Finance Manager
Jeffrey Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Wilna Furstenberg, Communications Manager
Nasir Khan, Acting Senior Accounting Manager
Ramona Fauchoux, Director of Financial Services
Jody Boulet, Director Parks, Recreation and Culture
Craig Guidinger, Director of Community Development

1. CALL TO ORDER

Mayor Powalinsky, Chairperson, called the meeting to order at 9:03 a.m. and stated the Land Acknowledgement for Truth and Reconciliation.

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

3.1 Councillor Brown - Item No. 5.14.1.1

Nephew is an employee.

4. ADOPTION OF MINUTES

5. GENERAL FUND BUDGET

5.1 OVERVIEW AND FINANCIAL HIGHLIGHTS

5.2 CAPITAL PROJECTS

5.3 CAPITAL PROJECTS UNFUNDED

5.4 CAPITAL BUDGET

5.4.1 2025 Capital Budget Approval

Item No. 5.4.1 was reconsidered after Item No. 15.19.1.

5.5 FLEET

5.6 PARKS, RECREATION AND CULTURE

5.6.1 Alfred Jenkins Field House Functional Area

5.6.2 Bernice Sayese Centre Functional Area

5.6.3 Lake Country Co-op Leisure Centre Functional Area

5.6.4 Parks Administration Functional Area

5.6.5 Little Red River Park and Kinsmen Ski Hill Functional Area

5.6.6 Kinsmen Park Functional Area

5.6.7 Cemetery Functional Area

5.6.8 City Beautification Functional Area

5.6.9 Art Hauser Centre Functional Area

5.6.10 Kinsmen Arena Functional Area

5.6.11 Dave G. Steuart Arena Functional Area

5.6.12 E.A. Rawlinson Centre Functional Area

5.6.13 Museums Functional Area

5.6.14 Margo Fournier Arts Centre Functional Area

5.6.15 Public Art Functional Area

5.6.16 Municipal Cultural Action Plan Functional Area

5.6.17 City Hall Facility Maintenance Functional Area

5.6.18 Facility Maintenance Supervision Functional Area

5.6.19 Prince Albert Golf and Curling Centre - Maintenance Functional Area

5.6.20 Tourism Information Centre - Maintenance Functional Area

- 5.6.21 Prince Albert Public Library - Maintenance Functional Area
- 5.6.22 Facility Maintenance - Other Facilities Functional Area
- 5.6.23 Parks, Recreation and Culture Administration Functional Area
- 5.6.24 Recreation Supervision Functional Area
- 5.6.25 Saskatchewan Lotteries Program Functional Area
- 5.6.26 Frank J. Dunn Swimming Pool Functional Area
- 5.6.27 Kinsmen Water Park Functional Area
- 5.6.28 Community Clubs Functional Area
- 5.6.29 Kinsmen Community Heritage Centre Functional Area
- 5.6.30 Playgrounds and Playstructures Functional Area
- 5.6.31 Outdoor Sports Fields Functional Area
- 5.6.32 Skateboard Park Functional Area
- 5.6.33 Cooke Municipal Golf Course Functional Area

5.6.33.1 2025 Rates and Fees – Cooke Municipal Golf Course (RPT 2025-19)

This Item was considered after Item No. 5.13.6.

Motion No. 0118.

Moved by: Councillor Laewetz

1. That the total 2025 Operating Budget for the Cooke Municipal Golf Course Functional Area be approved at a surplus of \$102,324, as presented;
2. That a two point five percent (2.5%) increase to the Rates and Fees for Cooke Municipal Course be approved;
3. That the annual Sponsorship Funding for Cooke Municipal Golf Course be allocated to the Golf Course Improvements Reserve; and,
4. That \$60,000 of the annual Revenue generated through Pathway Fees and Cart Rentals be allocated to the Golf Course Improvements Reserve for the purpose of Pathway Reconstruction and Repair.

CARRIED

The meeting recessed at 12:40 p.m.

The meeting reconvened at 1:16 p.m.

5.7 PUBLIC WORKS

5.8 FIRE SERVICES

5.9 CORPORATE SERVICES

5.10 CORPORATE GOVERNANCE

5.11 FINANCIAL SERVICES

5.12 COMMUNITY DEVELOPMENT

5.13 EXTERNAL AGENCIES

5.13.1 Community Service Centre

5.13.2 Prince Albert Arts Board Functional Area

5.13.3 Prince Albert Mobile Crisis Functional Area

5.13.4 Prince Albert Historical Society

5.13.5 Mann Art Gallery Functional Area

5.13.6 Prince Albert Golf and Curling Centre

5.13.6.1 Prince Albert Golf and Curling Centre 2025 Budget Submission (CORR 2024-75)

This Item was considered after Item No. 5.16.1.

Motion No. 0119.

Moved by: Councillor Ring

That the total 2025 Operating Budget for the Prince Albert Golf and Curling Centre Functional Area be approved at a cost of \$0, as presented.

Absent (1): Councillor Parenteau

CARRIED

5.14 PRINCE ALBERT PUBLIC LIBRARY

5.14.1 Prince Albert Public Library Functional Area

Verbal Presentation was provided by Greg Elliott, Director, Prince Albert Public Library.

5.14.1.1 Prince Albert Public Library 2025 Budget Submission (CORR 2024-72)

Councillor Brown declared a conflict on this item. (Nephew is an employee.)

Motion No. 0120.

Moved by: Councillor Head

That the 2025 Prince Albert Public Library be funded inclusive of Capital expenditures in the amount of \$2,386,755, funded from the Prince Albert Library Levy.

Conflict (1): Councillor Brown

CARRIED

5.15 PRINCE ALBERT DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

5.16 POLICE SERVICE

5.16.1 Police Service Functional Area

5.16.1.1 Prince Albert Police Service 2025 Budget (CORR 2024-79)

PowerPoint Presentation was provided by Patrick Nogier, Chief of Police

Motion No. 0121.

Moved by: Councillor Head

1. That the 2025 Prince Albert Police Service be funded in the amount of \$21,406,245, which includes \$281,921 in Capital expenditures and funding from the Proactive Policing Reserve of \$708,610; and,
2. That the 2025 Police Fleet purchases of \$446,000 be funded from the Police Fleet Reserve.

CARRIED

The meeting recessed at 11:05 p.m.

The meeting reconvened at 11:25 a.m.

5.17 OPERATING ISSUES NOT FUNDED

5.17.1 Operating Issues Not Funded

5.17.2 11th Street East and Central Avenue Vacant Lot (RPT 2025-24)

Motion No. 0122.

Moved by: Councillor Kilmer

1. That the Prince Albert Golf and Curling Centre undertake a Consultation Process with Golf Course User Groups to develop a plan to assist with the Centre's increased costs; and,
2. That \$20,000 be allocated, if required, to the Golf and Curling Centre to address increased utility costs at the Centre, subject to the conclusion of the Consultation Process and approval of City Council.

CARRIED

Motion No. 0123.

Moved by: Councillor Parenteau

That the Prince Albert Historical Society's request for an increased salary for the Manager/Curator position and increase in operating grant be approved at a cost of \$33,870.

CARRIED

Motion No. 0124.

Moved by: Councillor Solomon

That the request from Prince Albert Downtown Business Improvement District to pay for half of the Downtown Security Costs be approved at a cost of \$40,000, funded from the Prince Albert Downtown Business Improvement District Operating Reserve.

CARRIED

Motion No. 0125.

Moved by: Councillor Solomon

That the following 2025 Operating Budget Issues be received as information and filed:

| | |
|---------------------------------------------------------------------------------------------------------|------------------|
| Mobile Crisis – Cost of living adjustments and additional funding to assist with increased call volumes | \$4,306 |
| Prince Albert Golf and Curling Centre – Increased funding for utility costs | \$97,090 |
| Vacant Lot at 11th Street East and Central | \$35,000 |
| TOTAL | \$136,396 |

CARRIED

5.18 UNFINISHED BUSINESS

5.19 RESERVE ALLOCATIONS

5.19.1 Reserve Allocations

5.19.1.1 Housing Reserve Funding (RPT 2024-323)

Motion No. 0126.

Moved by: Councillor Edwards

1. That four percent (4%) of 2024 Municipal Residential Land Sales be contributed to the Housing Reserve in 2025; and,
2. That once the housing needs assessment is complete, a further review of the City's Housing Programs be completed and forwarded to the Executive Committee for consideration prior to the 2026 budget deliberations.

CARRIED

Motion No. 0127.

Moved by: Councillor Edwards

That \$325,000 be allocated to the Information Technology Reserve, as amended.

CARRIED

Motion No. 0128.

Moved by: Councillor Kilmer

That \$180,000 be allocated to the Fire Station Capital Reserve, as amended.

CARRIED

Motion No. 0129.

Moved by: Councillor Kilmer

That the additional amount requested from the Saskatchewan Rivers Public School Division in the amount of \$125,000 be allocated from the Future Infrastructure Reserve to the Frank J. Dunn Pool decommissioning and any unutilized funds, if any, be returned to the Future Infrastructure Reserve.

CARRIED

Motion No. 0130.

Moved by: Councillor Kilmer

That Administration provide a report for consideration by the Management Committee to review the Terms of Reference and provide recommendations to City Council for the following reserves:

1. Northern Housing Development Reserve;
2. Pehonan Parkway Reserve;
3. Prime Ministers Park Improvement Reserve;
4. Project Triple Play Reserve; and,
5. Civic Facilities Reserve.

CARRIED

Motion No. 0131.

Moved by: Councillor Kilmer

1. That the Budgeted Transfers be approved as follows:

| | |
|------------------------------------------------------|-------------|
| Alfred Jenkins Field House – Facility Project | (\$11,500) |
| Alfred Jenkins Field House Improvements Reserve | \$75,500 |
| Arenas Improvement Reserve | \$42,790 |
| Arenas Improvement Reserve – Facility Projects | (\$24,500) |
| Building Inspection Services Reserve | (\$121,810) |
| Destination Marketing Levy Reserve | \$381,000 |
| Destination Marketing Reserve – Funding for Position | (\$56,410) |
| Downtown Improvement Reserve | \$40,000 |
| Downtown Improvement – Grants | (\$40,000) |
| E.A. Rawlinson Facility Reserve | \$55,000 |
| E.A. Rawlinson Mechanical Reserve | \$10,000 |
| Equipment and Fleet Reserve | \$2,400,000 |
| Fire Equipment Reserve | \$410,000 |
| Fire Station Capital Reserve | \$180,000 |
| Future Infrastructure Reserve | \$620,000 |
| Golf Course Cart Reserve | \$50,000 |
| Golf Course Equipment Reserve | \$100,000 |
| Golf Course Improvements Reserve | \$208,297 |
| Information Technology Reserve | \$325,000 |

| | |
|---------------------------------------------------|--------------------|
| Kinsmen Water Park Reserve | \$25,000 |
| Kinsmen Water Park Reserve – Facility Project | (\$20,000) |
| PADBID Operating Reserve – Security | (\$40,000) |
| PAGCC Mechanical Reserve | \$10,000 |
| PAGCC Mechanical Reserve – Facility Project | (\$35,000) |
| Parks, Recreation and Culture Building Reserve | \$30,000 |
| Pehonan Parkway Reserve | \$82,000 |
| Police Fleet Reserve | \$220,000 |
| Prime Ministers’ Park Improvement Reserve | \$3,130 |
| Prince Albert Slo-Pitch League Reserve | \$34,300 |
| Proactive Policing Reserve | (\$708,610) |
| Proactive Policing Reserve – Special Tax | \$554,600 |
| Project Beach Volleyball Courts Reserve | \$3,000 |
| Public Art Capital Reserve | \$30,000 |
| Public Art Capital Reserve – 2025 Initiatives | (\$61,190) |
| Recreation Centre Reserve – Civic Facilities Levy | \$1,550,000 |
| Recreation Centre Reserve – Debt Financing | (\$2,490,805) |
| South Hill Cemetery Perpetual Care Reserve | \$15,000 |
| TOTAL | \$3,844,792 |

CARRIED

Motion No. 0132.

Moved by: Councillor Head

That Item No. 5.4.1 - 2025 Capital Budget Approval be reconsidered at this time.

CARRIED

Motion No. 0133.

Moved by: Councillor Solomon

That the 2025 General Fund Capital Budget in the total amount of \$6,384,040 be approved as follows:

| | |
|------------------------|-------------|
| Taxation Funding | \$5,795,500 |
| Reserve Funding | \$588,540 |
| Total Capital Spending | \$6,384,040 |

CARRIED

The meeting recessed at 2:54 p.m.

The meeting reconvened at 3:09 p.m.

5.20 GENERAL GOVERNMENT

5.20.1 Allocation of Budgeted Operating Surplus

Motion No. 0134.

Moved by: Councillor Brown

That the Budgeted Operating Surplus of (\$6,229,288), be allocated as follows:

| | |
|-------------------------------|--------------|
| Operating Surplus | \$6,189,288 |
| Transfers from Other Funds | \$4,031,125 |
| Operating Surplus – Adjusted | \$10,220,413 |
| | |
| Allocations: | |
| City Capital Budget | \$5,795,500 |
| Police Service Capital Budget | \$281,921 |

| | |
|-----------------------------|--------------|
| Reserve Allocations | \$3,844,792 |
| Principal Payments on Loans | \$298,200 |
| Total Allocations | \$10,220,413 |
| | |
| Balanced Budget (Surplus) | \$0 |

CARRIED

5.20.2 General Government Functional Area

Motion No. 0135.

Moved by: Councillor Ring

That the total 2025 Operating Budget for the General Government Functional Area be approved at a cost of (\$77,737,119), which includes \$4,031,125 as Interfund Transfers, as amended.

CARRIED

6. **INCAMERA**

6.1 Incamera Report (RPT 2024-368)

6.2 Incamera Report (RPT 2024-370)

7. **SUBMIT TO COUNCIL**

7.1 Submit to Council

Motion No. 0136.

Moved by: Councillor Ring

1. That The City of Prince Albert 2025 General Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
2. That a Tax Policy Report, to raise the required amount of funding to balance the 2025 General Fund Budgets, be forwarded to City Council for consideration, in due course.

CARRIED

8. ADJOURNMENT - 3:25 P.M.

Motion No. 0137.

Moved by: Councillor Parenteau

That this Committee do now adjourn.

CARRIED

CHAIRPERSON

CITY CLERK

UNOFFICIAL