

9 Bid Evaluation and Award

Table 1 below set out the categories, weightings and descriptions of the rated criteria of this Tender. Proponents who do not meet a minimum threshold score for a category will not proceed to the next stage of the evaluation process.

Table 1: Bid Evaluation Weighting			
#	Category	Weighting (%)	Threshold (%)
1	Project Delivery	15	10
2	Methodology to carry out the work	7	5
3	Project Experience & Capability	28	20
4	Pricing	50	N/A
Total Points		100	

1. Project Delivery

The proponent must have sufficient capacity and resources to carry out the required work. The proponent shall provide any information required to assess the proponent's viability and capability to complete the required work. This may include, but is not limited to:

- A list of the construction equipment to be used and its capability to ensure optimal results;
- Describe the extent of subcontracting anticipated to complete the required work;
- Any additional information that will demonstrate to the City that the proponent has sufficient financial standing, capacity, and resources to carry out the services required.

The following points shall be evaluated for project delivery:

The three criteria below shall each account for 5% of the total points available.

Capacity: The proponent should identify a list of available construction equipment to be used and its capability to ensure optimal results.

Key Personnel: The proponent should produce resumes of key personnel that will be used throughout the completion of this tender. This should include any Management, Supervisory or Superintendent positions of the Prime Contractor and any Subcontractor(s). Resumes should be focused on supervisory experience, qualifications and work experience in road construction, road rehabilitation and other relevant municipal projects.

Structure: The proponent should identify the extent of subcontracting anticipated to complete the required work within this Tender. This should include the relationship and work experience with the subcontractor, including a clear plan to minimize delays in Construction and maintain a professional site presence throughout the entirety of the project.

Proponent(s) who do not meet the minimum threshold score for this category will not proceed further in the evaluation process.

2. Methodology to Carry Out the Work

The proponent must demonstrate a clear understanding of the scope of the work included in this tender and provide a clear description of the methodology that they will utilize to carry out the work.

The following points shall be evaluated for Project Schedule and Methodology:

The Understanding and Methodology to carry out the work shall account for 7% of the total points available.

Understanding and Methodology to carry out the work: The proponent shall clearly identify their proposed methodology to carry out the following project types included in this Tender. Contractor responsibilities are outlined in Section 4 – Project Requirements and within each bid line in Appendix B - Pricing. Methodology is to include description of the management of subcontractor(s), coordination with Crown Utilities, and coordination with the City Engineer.

- 1) New Roadway Construction**
- 2) Parks Pathways Construction or Rehabilitation**
- 3) Roadway Reconstruction (Following Utility Replacement and/or in locations where Road Structure has deteriorated)**
- 4) Roadway Milling and Repaving**

Proponent(s) who do not meet the minimum threshold score for this category will not proceed further in the evaluation process.

3. Project Experience and Capability

The Evaluation shall be based on past performance by the Vendor for contracted work that is similar in scope (Asphalt Milling, Concrete, Asphalt Paving, Road Building) with each contract minimum value of \$2,000,000.

Provide information on three (3) relevant projects that the proponent previously completed (within the last three (3) years). Provide information on up to two (2) relevant projects that the proposed major subcontractor(s) previously completed (within the last three (3) years).

Information requested includes, but is not limited to:

- The proponent's role in the project (prime contractor, subcontractor, etc.);
- Scope of work completed by the proponent; and
- A reference for the project.

The City reserves the right to check the references of any, and all, proponents at any time during the evaluation process at the City's discretion. These references can include any known current or past clients of the proponent, whether they were listed as a reference or not. References may be contacted by phone and/or in writing and any information received will be used to assist in assessing a proponent's capacity and capability to provide the services as outlined within this tender.

The City reserves the right to disqualify any Proponent, whose references, in the opinion of the City are found to be unsatisfactory.

Provide details of any bankruptcy, insolvency, company creditor arrangement, or other insolvency litigation in the last three (3) fiscal years. If there is none, state as such;

Proponent(s) who do not meet the minimum threshold score for this category will not proceed further in the evaluation process.

The following points shall be evaluated for project experience:

The four criteria below shall each account for 7% of the total points available.

Past Schedule Conformance: The proponent will be evaluated on past progress and performance. Points such as completing the project on schedule, schedule remediation, and maintaining a site presence will be taken into consideration.

Safety: The proponent will be evaluated based on past safety performance. Points such as safety noncompliance, underground utility management, and proper handling of required corrective actions will be taken into consideration.

Quality: The proponent will be evaluated on past performance. Points such as timely completion of deficiency repairs, adherence and understanding of contract specifications, and testing requirements will be taken into consideration.

Communication: The proponent will be evaluated on past communication performance. Points such as disclosing issues in a timely manner, respectful interaction with city staff and the public, and timely notification of project milestones and public impacts will be taken into consideration.

4. **Unit Costs** – All unit costs will be extended utilizing 2022-24 average contract quantities to arrive at a total estimated annual bid. The lowest bid will automatically receive a score of 50%. Any subsequent bids will be lowered by a linear rate. (ie: If submission from Contractor 1 is \$5,000,000 and submission from Contractor 2 is \$5,500,000 the calculation will be as follows.)

Low Bid - \$5,000,000 → 50%

Contractor 2 - \$5,500,000

$$Weighting = \left(\frac{\$5,000,000}{\$5,500,000} \right) \times 50\% = 45.45\% = 45\%$$

*Note that all percentages will be rounded down to the nearest whole number for this category. *