



**CITY OF PRINCE ALBERT  
EXECUTIVE COMMITTEE  
REGULAR MEETING MINUTES**

**Monday, September 22, 2025, 4:00 p.m.  
COUNCIL CHAMBER, CITY HALL**

Council Present: Mayor Bill Powalinsky  
Councillor Daniel Brown (Attended via video conferencing)  
Councillor Troy Parenteau  
Councillor Tony Head  
Councillor Bryce Laewetz (Attended via video conferencing)  
Councillor Stephen Ring  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Darren Solomon

Admin Present: Terri Mercier, City Clerk  
Sherry Person, City Manager  
Alex Paul, Acting Fire Chief  
Mitchell Holash, K.C., City Solicitor  
Jeffrey Da Silva, Director of Public Works  
Wilna Furstenberg, Communications Manager  
Ramona Fauchoux, Director of Financial Services  
Kevin Yates, Acting Director of Corporate Services  
Craig Guidinger, Director of Community Development  
Jody Boulet, Director of Parks, Recreation and Culture

---

**1. CALL TO ORDER**

Councillor Solomon, Chairperson, called the meeting to order and stated Land Acknowledgement for Truth and Reconciliation.

**2. APPROVAL OF AGENDA**

Motion No. 0187.

**Moved by:** Councillor Head

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

3.1 Councillor Parenteau - Item No. 7.3

Saskatchewan Rivers Public School Division is my employer.

**4. ADOPTION OF MINUTES**

4.1 September 2, 2025, Executive Committee Meeting Minutes for Approval

Motion No. 0188.

**Moved by:** Councillor Parenteau

That the Minutes of the Executive Committee Regular Meeting held September 2, 2025, be taken as read and adopted.

**CARRIED**

**5. DELEGATIONS**

5.1 Request for City Guarantee on Prince Albert Golf and Curling Club Mortgage Renewal (CORR 2025-77)

Motion No. 0189.

**Moved by:** Councillor Edwards

That CORR 2025-77 be received and referred to the Parks, Recreation and Culture Department for review and report.

**CARRIED**

5.2 University of Saskatchewan Proposed Memorandum of Understanding (CORR 2025-76)

PowerPoint Presentation was provided by Jay Wilson, Principal, University of Saskatchewan.

Motion No. 0190.

**Moved by:** Councillor Brown

That CORR 2025-76 be received and referred to Community Development for review and report.

**CARRIED**

**6. CONSENT AGENDA**

Motion No. 0191.

**Moved by:** Councillor Head

That the Consent Agenda Item Nos. 6.1 to 6.5 be received as information and referred, as indicated.

**CARRIED**

6.1 2025 2nd Quarter Financial Reporting (RPT 2025-309)

That RPT 2025-309 be received as information and filed.

6.2 July 2025 Accounts Payable Payments (RPT 2025-316)

That RPT 2025-316 be received as information and filed.

6.3 Strategic Plan 2025 Mid-Year Progress Report (RPT 2025-317)

That RPT 2025-317 be received as information and filed.

6.4 September 3, 2025 Prince Albert Recreation Multiplex Steering Committee Meeting Minutes

That the Unofficial Minutes from the September 3, 2025 Prince Albert Recreation Multiplex Steering Committee Meeting be received as information and filed.

6.5 September 11, 2025 Golf Course Advisory Committee Meeting Minutes

That the Unofficial Minutes from the September 11, 2025 Golf Course Advisory Committee Meeting be received as information and filed.

**7. REPORTS OF ADMINISTRATION & COMMITTEES**

**7.1 Bylaw No. 25 of 2025 – Shelter Contract Zoning Agreement Discussion (RPT 2025-333)**

Verbal Presentations were provided by Craig Guidinger, Director of Community Development, Anna Dinsdale, Community Safety and Well-Being Coordinator; and, Mitchell Holash, K.C., City Solicitor.

Motion No. 0192.

**Moved by:** Councillor Brown

That Administration proceed with finalizing Bylaw No. 25 of 2025, to include the Shelter Contract Zoning Agreement, with the following specific additions:

1. That if the conditions outlined in the Conditional Sale Agreement are not met, other land options within the City limits be considered for a location of a permanent shelter; and,
2. In consultation with Prince Albert Police Service, that a Crime Prevention Through Environmental Design report be completed and reviewed prior to permit approvals and construction.

**CARRIED**

**7.2 Dave G. Steuart Arena – Expression of Interest (RPT 2025-328)**

Verbal Presentation was provided by Jody Boulet, Director of Parks, Recreation and Culture.

Motion No. 0193.

**Moved by:** Councillor Kilmer

That the Parks, Recreation & Culture Department be authorized to proceed with an Expression of Interest to formalize future options for the Dave G. Steuart Arena.

**CARRIED**

7.3 Community Grant Program Policy (RPT 2025-331)

Councillor Parenteau declared a conflict on this item. (Saskatchewan Rivers Public School Division is my employer.)

Verbal Presentation was provided by Jody Boulet, Director of Parks, Recreation and Culture.

Motion No. 0194.

**Moved by:** Councillor Kilmer

That the amended Community Grant Program Policy be forwarded to an upcoming City Council meeting for approval.

**CARRIED**

7.4 2026 Rates and Fees - Cooke Municipal Golf Course (RPT 2025-313)

Verbal Presentation was provided by Jody Boulet, Director of Parks, Recreation and Culture.

Motion No. 0195.

**Moved by:** Councillor Ring

That the following be forwarded to an upcoming Budget Committee meeting for consideration:

1. That a two point five percent (2.5%) increase to the Rates and Fees for the Cooke Municipal Golf Course, be approved;
2. That the annual Sponsorship Funding for the Cooke Municipal Golf Course be allocated to the Golf Course Improvements Reserve; and,
3. That \$60,000 of the annual Revenue generated through Pathway Fees and Cart Rentals be allocated to the Golf Course Improvements Reserve for the purpose of Pathway Reconstruction and Repair.

**CARRIED**

7.5 Abatement Request – 1403 Central Avenue (RPT 2025-325)

Verbal Presentation was provided by Ramona Fauchoux, Director of Financial Services.

Motion No. 0196.

**Moved by:** Councillor Kilmer

That the following be forwarded to an upcoming City Council meeting for consideration:

That the tax penalties for Roll Number 100004000 for the property located at 1403 Central Avenue be waived for the term of September 1, 2025 to December 31, 2026, pending the decision of the 2025 assessment appeal.

**CARRIED**

8. **UNFINISHED BUSINESS**

9. **ADJOURNMENT**

Motion No. 0197.

**Moved by:** Councillor Brown

That the Committee adjourn at 6:37 p.m.

**CARRIED**

---

CHAIRPERSON

---

CITY CLERK