



**CITY OF PRINCE ALBERT  
BUDGET COMMITTEE  
REGULAR MEETING MINUTES**

**Wednesday, January 22, 2025, 4:00 p.m.  
COUNCIL CHAMBER, CITY HALL**

Council Present: Councillor Daniel Brown  
Councillor Troy Parenteau  
Councillor Tony Head (Attended via video conferencing at 5:12 p.m.)  
Councillor Bryce Laewetz  
Councillor Stephen Ring  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Darren Solomon

Council Absent: Mayor Bill Powalinsky

Admin Present: Savannah Price, Acting City Clerk  
Sherry Person, City Manager  
Robert Manlig, Airport Manager (Excused at 6:38 p.m.)  
Melodie Boulet, Finance Manager  
Todd Olexson, Sanitation Manager  
Geoff Soderberg, Roadways Manager (Excused at 5:20 p.m.)  
Jeffrey Da Silva, Director of Public Works  
Mohammad Kraishan, Operations Manager  
Nykol Miller, Engineering Services Manager  
Rinkesh Patil, Water Treatment Plant Manager (Excused at 5:20 p.m.)  
Natara Kulcher, Financial Operations Manager (Excused at 5:20 p.m.)  
Nasir Khan, Acting Senior Accounting Manager  
Ramona Fauchoux, Director of Financial Services  
Craig Guidinger, Director of Community Development (Attended at 6:15 p.m.)  
Sean Thompson, Waste Water Treatment Plant Manager (Excused at 5:20 p.m.)

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**1. CALL TO ORDER**

Councillor Edwards, Chairperson, called the meeting to order and stated the Land Acknowledgement for Truth and Reconciliation.

**2. APPROVAL OF AGENDA**

Motion No. 0138.

**Moved by:** Councillor Solomon

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent (2): Mayor Powalinsky, and Councillor Head

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. ADOPTION OF MINUTES**

**5. FUND BUDGET FOR REVIEW**

5.1 2025 Water Utility Fund Operating and Capital Budget

5.1.1 Lead Service Replacement (RPT 2025-01)

Motion No. 0139.

**Moved by:** Councillor Brown

1. That the 2025 Water Utility Fund Capital expenditures of 3,025,000 and Loan Principal Payments of (\$1,183,956) be approved;
2. That the 2025 Water Utility Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
3. That the 2025 Water Utility Fund Operating Budget be approved as follows:

Operating Revenues	(\$20,519,612)
Operating Expenses	\$15,120,076
Operating Surplus	(\$5,399,536)
Allocations:	
Interfund Transfers	\$909,813
Provision for Capital	\$3,025,000
Long Term Debt Principle Payments	\$1,183,956
Transfer to Improvement Fund	\$280,767
Total Allocations	\$5,399,536
Balanced Budget	\$0

Absent (1): Mayor Powalinsky

**CARRIED**

The meeting recessed at 5:20 p.m.

The meeting reconvened at 5:56 p.m.

5.2 2025 Sanitation Fund Operating and Capital Budget

Motion No. 0140.

**Moved by:** Councillor Kilmer

1. That the 2025 Sanitation Fund Loan Principal Payment of \$578,550, be approved;
2. That the 2025 Sanitation Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
3. That the 2025 Sanitation Fund Operating Budget be approved as follows:

Operating Revenues	(\$6,287,890)
Operating Expenses	\$5,147,367
Operating Surplus	(\$1,140,523)
Allocations:	
Interfund Transfers	\$354,563
Long Term Debt Principle Payments	\$578,550
Transfer to Improvement Fund	\$207,410
Total Allocations	\$1,140,523
Balanced Budget	\$0

Absent (1): Mayor Powalinsky

**CARRIED**

The meeting recessed at 6:13 p.m.

The meeting reconvened at 6:17 p.m.

5.3 2025 Airport Fund Operating and Capital Budget

Motion No. 0141.

**Moved by:** Councillor Ring

1. That the 2025 Airport Fund Capital expenditures of \$539,375, funded by the Passenger Facility Fee Reserve and Airport Capital Assistance Program, be approved;
2. That the 2025 Airport Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
3. That the 2025 Airport Fund Operating Budget be approved as follows:

Operating Revenues	(\$1,024,710)
Operating Expenses	\$1,244,461
Operating Deficit	\$219,751
Allocations:	
Airport Maintenance Reserve	(\$20,000)
Transfer to Passenger Facility Fee	\$290,000
Transfer from Other Funds	(\$489,751)
Total Allocations	(\$219,751)
Balanced Budget	\$0

Absent (1): Mayor Powalinsky

**CARRIED**

5.4 2025 Land Fund Operating and Capital Budget

Motion No. 0142.

**Moved by:** Councillor Brown

1. That the 2025 Land Fund Capital expenditures of \$350,000 be funded from the Planning and Marketing Reserve and Loan Principal Payments of \$311,845, funded by the Land Development Fund Balance and Development Levies Reserve, be approved;
2. That the 2025 Land Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
3. That the 2025 Land Fund Operating Budget be approved as follows:

Operating Revenues	(\$460,000)
Operating Expenses	\$299,236
Operating Surplus	(\$160,764)
Allocations:	
Interfund Transfers	\$72,250
Transfer to Reserves	\$60,250
Transfer from Development Levies Reserve	(\$152,475)
Long Term Debt Principle Payments	\$311,845
Transfer from Improvement Fund	(\$131,106)
Total Allocations	\$160,764
Balanced Budget	\$0

Absent (1): Mayor Powalinsky

**CARRIED**

**6. SUBMIT TO COUNCIL**

**7. ADJOURNMENT**

Motion No. 0143.

**Moved by:** Councillor Solomon

That this Committee do now adjourn at 6:50 p.m.

Absent (1): Mayor Powalinsky

**CARRIED**

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CHAIRPERSON

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CITY CLERK