



TITLE: 2026 Rates & Fees – Cooke Municipal Golf Course

DATE: September 4, 2025

TO: Golf Course Advisory Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That a 2.5% increase to the Rates & Fees for Cooke Municipal Course be approved;
2. That the annual Sponsorship Funding for Cooke Municipal Golf Course be allocated to the Golf Course Improvements Reserve; and,
3. That \$60,000 of the annual Revenue generated through Pathway Fees and Cart Rentals be allocated to the Golf Course Improvements Reserve for the purpose of Pathway Reconstruction and Repair.

EXECUTIVE SUMMARY:

The Parks, Recreation & Culture Department is required to provide 3 options for consideration as per the Annual Fee Setting Policy for Cooke Municipal Golf Course. For 2025, the 3 options include 0%, 2.5% and 5%. Upon review of the 2026 Budget projections, a fee increase of 2.5% is recommended in order to meet operational commitments, ensure funding is allocated for future fleet replacements and allocate surplus funding to the Golf Course Improvements Reserve.

BACKGROUND:

Annually, the Community Services Department is responsible for proposing a plan that outlines the resources required to balance the Capital and Operational requirements. The Annual process includes the setting of the Rates and Fees for the upcoming season in order to achieve the necessary funds in combination with Sponsorship Revenue to complete the prioritized capital upgrades and maintain the service delivery capacity. As per the Annual Fee Setting Policy Administration is to provide three options for consideration by the Golf Course Advisory Committee.

PROPOSED APPROACH AND RATIONALE:

Major upgrades have been completed since 2017. This included the requirement to complete the Irrigation System Replacement, Pond Expansion, 5th Green Re-construction and the upgrades to the 17th and 18th Tee Boxes. Financing is in place to fund the project. An annual Principal payment of approximately \$70,000 is included in the 2025 Budget along with an interest

payment of approximately \$60,000 to pay for the long-term loan. Sufficient funds are required on an annual basis to achieve these payments with a goal to also prioritize other future infrastructure upgrades.

Examples of other future upgrades include:

- Pathway Reconstruction and Repair
- A continued focus to generate sufficient funding to complete the future Bunker Renovation Project in the estimated amount of \$750,000.
- Review of options to provide washroom access in proximity to hole 13 & 14.

Within the summary of options for the 2026 Rates & Fees is the benchmark for each fee category, projected revenues and the breakeven number of rounds for Season Pass Holders. Also attached to the report is the Fee Comparison to other Golf Courses in Saskatchewan for comparison purposes.

CONSULTATIONS:

The report is submitted for review at the September 11th, 2025 Golf Course Advisory Committee. The recommendations will be forwarded for consideration during the 2026 Budget Committee deliberations.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Upon approval of the recommendations, the Department will proceed with the promotion of the 2026 season sales through Darcy's Golf Shop.

BUDGET/FINANCIAL IMPLICATIONS:

The Golf Course Improvements Reserve is currently projected as follows upon approval of the recommendations:

	<u>2025</u>	<u>2026</u>
Beginning Balance	(\$257,225.00)	(\$332,522.00)
Projected – (Surplus)/Deficit	(\$54,297.00)	(\$60,789.00)
Sponsorship	(\$94,000.00)	(\$94,000.00)
Pathway Fees & Cart Rentals	(\$60,000.00)	(\$60,000.00)
Pathway Reconstruction & Repair	\$60,000.00	\$60,000.00
Long-term Debt Payment – Irrigation	\$73,000.00	\$75,000.00
Projected Balance	(\$332,522.00)	(\$412,311.00)

Additionally, the Golf Course Legacy Fund has a current balance of \$12,967.00.

OTHER CONSIDERATIONS/IMPLICATIONS:

Policy

- The Department is required to present 3 Options for consideration as per the Annual Fee Setting Policy for Cooke Municipal Golf Course.

There are no privacy, legal, safety or environmental implications.

OPTIONS TO RECOMMENDATION:

1. 0% Fee Option

This option is not recommended due to the increased costs the Golf Course will incur during the 2026 season due to escalation. If revenues do not increase to offset the escalation in costs, the projected surplus allocated to the Golf Course Improvements Reserve will decrease which restricts the ability to proceed with future improvements.

2. 5% Fee Option

The Annual Fee Setting process is a balance between offsetting an increase in costs with a competitive price point for golfers. While the fees at Cooke Municipal Golf Course compare favourably with other Saskatchewan Golf Courses, the price point to play the sport of golf is a factor that needs to be balanced. Therefore, the Department is recommending a lower incremental increase of 2.5% to maintain the annual projected surplus to the Golf Course Improvements Reserve. Future fee increases may also be required to proceed with future improvements such as the Bunker Renovation. A larger 5% increase is not recommended in 2026.

STRATEGIC PLAN:

The Annual Fee Setting process aligns with the Strategic Priority of Delivering Professional Governance. Specifically, the Area of Focus related to Organizational Effectiveness where the focus is to implement long-term budget planning to create predictability in decision-making.

OFFICIAL COMMUNITY PLAN:

There are no OCP Strategies or Plans to this report.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Verbal – Jody Boulet, Director of Parks, Recreation & Culture

ATTACHMENTS:

1. 2026 Cooke Municipal Golf Course Rates & Fees Options.
2. 2025 Rates & Fees Comparison to other Saskatchewan Golf Courses.
3. Annual Fee Setting Policy.

Written by: Jody Boulet, Director of Parks, Recreation & Culture

Approved by: City Manager

2025	18-Adult	18-Senior	18-Junior	7 Day Adult	7 Day Senior	Junior	5 Day Adult	5 Day Senior	Daily Cart	Season Cart	Season Track	storage	*Adult breakeven
Holiday Park	60/65	48/52	32/34.5	2600	2080	650	2400	1920	25	700	750		*41 rounds
North Battleford	62/71	n/a	30	2112	n/a	528	1584	n/a	27	punch card		454/541	*32 rounds
Warman	65/80	60/80	35	2350	2150	600	1950	1850	25	750	n/a		*32 rounds
Waskesiu	83	n/a	25	2482	n/a	320	2244	n/a	26	520	n/a		*30 rounds
Nipawin	60/63	n/a	33	1250	n/a	250	n/a	n/a	26	punch card	200	235	*20 rounds
Elkridge	80	n/a	50	2200	n/a	240	1750	n/a	30	500	520		*28
TorHill/Murray	64.95	55.22	38.85	2727	2523.30	543	1558	1441.	26.64	punch card			*42
Elmwood	69.00	n/a	31.71	2255	n/a	244	n/a	n/a	27.75	721.50	666		*32
Moose Jaw	54	n/a	30	1720	n/a	209	n/a	n/a	25	666	393	189	*32
Chinook	55/60	46/60	27	1489	n/a	196	1185	n/a	24	657	595		*26
Dakota Dunes	72/82	67/82	50	2900	2700	600	2600	2400	25	600	n/a		*38
Moon Lake	68/79	58/79	33	2680	2680	524	2261	1902	25	815	n/a		*36
Kachurs	53/58.30	42.40/47.70	21.20	1749	1431	316	1588	1270	27.50	600	n/a		*32
Lloydminster	60	54	39	1480.25	1332.25	444	n/a	n/a	23	735.50	n/a		*25
Emma Lake	74	n/a	32	2625	2125	350	2025	1520	26	700	575		*35
COOKE MUNICIPAL	66	n/a	26	2050	1743	285	1640	1558	27	615	333	275/330	*31

*ALL TAXES INCLUDED

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	64
Section:	Cooke Municipal Golf Course	Issued:	May 12, 2014
Subject:	Annual Fee Setting	Effective:	May 12, 2014
Council Resolution # and Date:	Council Resolution No. 0328 of May 12, 2014	Page:	1 of 2
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Jody Boulet, Director of Community Services		

1 POLICY

- 1.01 Administration will review the yearly statistics and provide three options for the yearly setting of fees at the Cooke Municipal Golf Course.

2 PURPOSE

- 2.01 The purpose of this policy is to clarify the process used to set the annual fees at the Cooke Municipal Golf Course.

3 SCOPE

- 3.01 The Annual Fees are set each as part of the Operating Budget for the Cooke Municipal Golf Course.

4 RESPONSIBILITY

- 4.01 Director of Community Services or designate and Head Professional.

5 DEFINITIONS

- 5.01 N/A

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

- 6.01 N/A

7 PROCEDURE

- 7.01 Once administration has prepared the fee schedule options, a Report will be presented to the Golf Course Advisory Committee. The review will be scheduled for October or November in every given year.

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- 7.02. In a year when it is not possible to have the Golf Course Advisory Committee meet, the fee schedule options will be sent directly to City Council.
- 7.03 The Golf Course Advisory Committee will make recommendation based on the three options provided by administration.
- 7.04 Once the Golf Course Advisory Committee has made a recommendation, administration will draft a Report for City Council's consideration in November.
- 7.05 Once City Council provides their approval of the fee schedule, administration shall proceed with product sales in December season each year for the coming season.