



**TITLE:** Traffic Bylaw Penalty Increases

**DATE:** November 3, 2025

**TO:** **Budget Committee**

**PUBLIC:** X

**INCAMERA:**

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**RECOMMENDATION:**

1. That Administration proceed with increasing minimum penalty amounts in Traffic Bylaw No. 35 of 2020 as follows:

Tier 1: \$25

Tier 2: \$40

Tier 3: \$100; and,

2. That Administration proceed with increasing the Municipal Impound Fee from \$50 to \$100.

**EXECUTIVE SUMMARY:**

This report outlines proposed updates to the City of Prince Albert's Traffic Bylaw penalty structure, aimed at improving compliance and aligning with regional standards.

Currently, most Traffic Bylaw violations follow a three-tier payment system:

Tier 1: \$20 if paid within ten (10) days

Tier 2: \$35 if paid between ten (10) and thirty (30) days

Tier 3: \$75 if paid after thirty (30) days.

Administration proposes increasing these fees to:

Tier 1: \$25

Tier 2: \$40

Tier 3: \$100.

These changes reflect a \$5 increase for early payments and a \$25 increase for late payments. The last adjustment to penalty fees occurred in 2017.

Certain violations will remain outside this structure due to their severity or unique nature.

A comparative analysis shows Prince Albert's proposed fees remain competitive with other municipalities such as Saskatoon, Moose Jaw, Yorkton, and Regina.

Additionally, Administration recommends increasing the Municipal Impound Fee from \$50 to \$100, which is the first change since the Impound Lot was established. This adjustment brings the City in line with Saskatchewan Government Insurance (SGI) standards.

These updates aim to enhance enforcement effectiveness, encourage timely payment, and ensure consistency with provincial and municipal practices.

## **BACKGROUND:**

Penalties are issued to individuals who receive a Notice of Violation ticket from the City's Bylaw Enforcement Officers or the Prince Albert Police Service, in accordance with Traffic Bylaw No. 35 of 2020.

Most, but not all, Traffic Bylaw violations follow a three-tier payment structure:

- Tier 1 – If paid within ten (10) days: \$20
- Tier 2 – If paid between ten (10) and thirty (30) days: \$35
- Tier 3 – If paid after thirty (30) days: \$75

The last adjustment to Bylaw violation penalties occurred in 2017, when the minimum fine increased from \$15 to \$20.

The Municipal Impound Fee has remained at \$50 since the Municipal Impound Lot was first established.

## **PROPOSED APPROACH AND RATIONALE:**

Administration recommends a revision to the current penalty structure for most Traffic Bylaw violations. The proposed changes include:

- A \$5 increase to tickets paid within the Tier 1 and Tier 2 timeframes.
- A \$25 increase to tickets paid after thirty (30) days.

This would update the payment structure as follows:

- Tier 1 – Paid within ten (10) days: \$25
- Tier 2 – Paid between ten (10) and thirty (30) days: \$40
- Tier 3 – Paid after thirty (30) days: \$100

These changes do not apply to violations with separate fee structures, including:

- Prohibited use of a designated disabled parking stall
- Parking in a block where a Fire Services Vehicle is rendering service
- Parking in a fire lane
- Parking in a snow route
- Temporary parking restrictions designated by signage (e.g. street sweeping/snow clearing)
- Temporary parking restrictions

- Reproduction, distribution, or alteration of parking permits
- Parking in a designated bus stop

### Penalty Comparison Table:

Community	Tier 1	Tier 2	Tier 3
Prince Albert	\$25	\$40	\$100
Saskatoon	\$30	\$50	N/A
Moose Jaw	\$20	\$30	\$50
Yorkton	\$10	\$30	N/A
Regina	\$35	\$65	N/A
Brampton	\$20	\$30	\$40

### Municipal Impound Fee

Administration also proposes increasing the Municipal Impound Fee from \$50 to \$100. This would be the first adjustment since the Municipal Impound Lot was established and would align Prince Albert with the Saskatchewan Government Insurance (SGI) fee structure.

### CONSULTATIONS:

The Bylaw Division reviewed other municipalities to inform the penalty increases. The Traffic Bylaw is under review by Public Works who were also consulted.

### COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

If approved, Traffic Bylaw 35 of 2020 will be revised and brought forward to an upcoming Council meeting.

### BUDGET/FINANCIAL IMPLICATIONS:

\$65,000 has been included as additional revenue in the 2026 budget, assuming approval by Council of the Traffic Bylaw amendments.

### OTHER CONSIDERATIONS/IMPLICATIONS:

Traffic Bylaw No. 35 of 2020 is currently undergoing a full revision, led by the Department of Public Works and is expected to be presented to City Council in mid-2026.

The penalty increases outlined in this report will require only a simple amendment to the existing bylaw and is scheduled to come before Council in early 2026.

### OPTIONS TO RECOMMENDATION:

That the penalty increases are not approved to be included in the budget. This is not recommended given the increases are competitive with other municipalities and support compliance with the Traffic Bylaw.

**STRATEGIC PLAN:**

This report supports the Strategic Plan's Area of Focus of Community Safety by enhancing Bylaw compliance.

**OFFICIAL COMMUNITY PLAN:**

The report addresses the Official Community plan by regulating parking management and supporting urban design and enhances enforcement to encourage compliance.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**Written by:** Anna Dinsdale, Community Safety & Well-Being Manager

**Approved by:** Director of Community Development and City Manager